

Catchment Area - Middle District of Florida:

Project code 1010:

- 1) A minimum of fifty percent (50%) of the urine specimens collected for each client must be observed. Collectors observing the voiding process shall be the same sex as the defendant/offender providing the specimen.
- 2) In the operation of the automated phone based notification system for random urine collections, the vendor shall schedule urine collections a minimum of four (4) random days per month.
- 3) For those clients receiving drug treatment or co-occurring counseling services (project codes 2010, 2020, 2021, 2022, 2030, 2080, 6015, 6026, or 6036) random urine collection days cannot coincide with pre-set counseling appointments more than 50% of the time for each client.

Project Codes 1010, 2010, 2011, 2020, 2021, 2022, 2030, 5011, 6000, 6010, 6021, 6028, 6030, 6015, 6026, 6036:

- 4) The vendor shall have urine collection, evaluation and counseling services available weekly to accommodate clients who work varied schedules. For a program's primary office location in the catchment area, this is defined as being open to provide services a minimum of three (3) days per week. A minimum of one (1) of the three (3) days must include the morning hours of 9 a.m. - 12:00 p.m. noon. A minimum of one (1) of the three (3) days must include evening hours from 4 p.m. - 7:30 p.m. The contracting officer or designee will distinguish the program's primary location.

Project Codes 2010, 2011, 2020, 2021, 2022, 2030, 5011, 6000, 6010, 6021, 6028, 6030, 6015, 6026, 6036, 5012, 6012, 6022, 6032, 6091, 7013, and 7023:

- 5) The vendor shall designate specific therapists to provide counseling services to federal clients. The number of designated therapists cannot exceed three (3) per site location without written request to and written permission from the contracting officer. Requests can be by letter or e-mail.
- 6) The program shall maintain an internet e:mail address for communication with the USPO/USPSO or designee.
- 7) The program shall maintain a fax line or similar device (besides e-mail and scanning) for communication with the USPO/USPSO or designee.

Project codes 5022 and 5023:

8) Polygraph examiner must, when asked by the officer, be willing to travel to either a probation office or a pre-approved vendor site in a catchment area to conduct examinations and have mobile examination equipment available for testing. Examiners will be reimbursed for travel pursuant to project code 1401.

Project Codes 5012, 6012, 6022, 6032, 6091, 7013, and 7023:

9) The Program Director for vendors providing services must be a clinical Association for the Treatment of Sexual Abusers (ATSA) member.

Project Code 5012:

10) The practitioner cannot use the STATIC 99 as the actuarial risk assessment tool unless the client is a probationer.

Project Code 6040:

11) If vendor is able to provide all or part of this service utilizing alternative funding sources such as Medicaid, SSDI, or other sources, vendor should provide the service at a reduced cost or no cost to the Government as soon as the defendant/offender is eligible.

Project Codes 5030 and 6051:

12) Appointments with psychiatrists are to be within 5 working days when deemed necessary by the Probation Officer.

Project Code 2080:

13) For Intensive Outpatient Counseling, review and evaluate the need for continued intensive outpatient treatment every 30 days and communicate with the USPO/USPSO to discuss the reasons for continued treatment. Subsequent to this review, intensive outpatient treatment shall be continued only upon the approval of the USPO/USPSO.

Project Code 2022:

14) The vendor shall be able to provide Moral Reconciliation Therapy (MRT) and The Courage to Change Interactive Journaling System by The Change Companies as the type(s) of manualized cognitive behavioral groups provided for federal clients. The Probation Office will provide training on The Change Companies material. MRT training is occasionally offered locally.

Additional local services in the following catchment areas: Collier County excluding Immokalee, Lee County excluding Lehigh Acres, Duval County, Orange County, Seminole County, Kissimmee, Eastern Hillsborough County, Western Hillsborough County, South Pinellas County, Mid-Pinellas County, Lakeland, and Lake Wales, Haines City, or Winter Haven:

Project Code 1010:

1) In the operation of the automated phone based notification system for random urine collections, the vendor shall schedule urine collections a minimum of one (1) weekend (Saturday or Sunday) per quarter (First quarter is January, February, March; Second quarter is April, May, June, etc.), for all offenders in treatment at that time.

Additional local services in the following catchment areas - Kissimmee, Western Hillsborough County and Eastern Hillsborough County:

Project Codes 2010, 2011, 2020, 2021, 2022, 2030, 5011, 6000, 6010, 6021, 6028, 6030, 6015, 6026, 6036:

All clinical services must be able to be provided in both English and Spanish. The vendor will provide this service at the same site(s) as other counseling services are provided.